



Glenworth Valley Horse Riding P/L ABN: 95 002 589 362 T/A Glenworth Valley Outdoor Adventures

---

**OUTDOOR ADVENTURE EXPERIENCES | CAMPING & ACCOMMODATION | AGISTMENT | EVENTS**

69 Cooks Rd, Glenworth Valley NSW 2250 p: 02 4375 1222 e: adventures@glenworth.com.au [www.glenworth.com.au](http://www.glenworth.com.au)

---

Thank you for enquiring about employment opportunities at Glenworth Valley, Australia's largest horse riding and outdoor adventure centre. Please find enclosed a job description and application form for the position of Farm Hand.

If you have not been to Glenworth Valley before, our core business involves providing a variety of outdoor adventure activities such as horse riding, abseiling, kayaking, quad biking and camping activities to domestic and international visitors on our 3000 acre property. We have been in business for over 40 years and employ approximately 20 full time staff members to assist us to maintain our outstanding reputation for being industry leaders at what we do.

Glenworth Valley is located 4 kilometres off the M1 freeway via the Calga/Peats Ridge exit which is 15 minutes from Gosford.

Employment at Glenworth Valley makes for a very pleasant lifestyle and ideal work environment due to the magnificent natural surroundings and the enjoyable type of work we do. If you like variety then this is the job for you, as no 2 days are ever the same. Feel free to have a look at our website to get an idea of where you will be working and the type of things we do. [www.glenworth.com.au](http://www.glenworth.com.au)

#### **What are we looking for?**

All applicants need to be over 18 years of age, **non smoking**, energetic and capable of strenuous physical labour as well as enjoy working outdoors in a rural type setting. Applicants will be assessed using the list of key result areas in the job description.

Employment for this position is generally offered in preference to applicants who either have a demonstrated commitment to the farming industry via things like their employment history or who possess desirable skills and qualifications relevant to the position or our business in general. Where ever possible we like all our employees to be versatile and capable of being trained and multi skilling in other areas of the business.

#### **Rates of pay**

The standard hours of employment are from 7am to 5pm Mon – Fri, with 30 minutes for lunch and 15 minutes for morning tea.

The rate of pay for this position is approximately \$57,720 annually (\$63,203.45 including superannuation), approximately \$1,110 per week or \$24.00 per hour. This is a full time, permanent position with paid holiday leave and personal leave etc. All rates are before tax and are plus superannuation.

In the very rare event that Glenworth Valley requires you to stay back beyond these times or come in on a weekend day, time off in lieu or overtime rates will be paid in accordance with applicable penalty rates.

#### **What to do next**

Fill out the application form enclosed and return it ASAP via email, post, fax or deliver it in person. No interviews will be conducted or further information provided on the day if you choose to deliver your application in person.

If your initial application is successful, we will contact you to arrange an interview.

Once again, thank you for your enquiry.

Yours sincerely,

**Barton Lawler**  
Managing Director

**POSITION DESCRIPTION**

<b>Company</b>	Glenworth Valley Horse Riding Pty Ltd
<b>Department</b>	Farm Management
<b>Job Title</b>	Farmhand
<b>Reports to</b>	Farm Manager
<b>Last updated</b>	2nd October 2014

---

**MISSION STATEMENT**

*"To be a large-scale customer focussed leader in the provision of quality outdoor adventure activities, achieving the highest levels of customer satisfaction, safety standards and financial performance through the maintenance of professional business practices"*

**Overall Purpose of Job**

Carry out a wide range of general farm work, property maintenance and project related tasks to maintain and improve our property and facilities, operate our farm machinery and equipment and improve the quality of our pastures through weed control, pasture seeding and fertilizing.

**Key Result Areas**

Property maintenance  
Pasture improvement  
Weed control  
Safety procedures  
Personal development

**Performance Expectations****Property maintenance**

- Carry out all types of general farm labouring work and other necessary works e.g. clearing additional land, general earthworks, drains, cutting of tracks, slashing and other tractor work, etc
- As directed, assist with various property improvement projects, routine maintenance and repairs of farm buildings, grounds, property and facilities
- Assist with various rural fencing projects.

**Pasture improvement**

- Operate our farm machinery and equipment and improve the quality of our pastures through fertilisation, irrigation, planting and putting out seed by tractor.

## **Weed control**

- Improve the quality of our pastures through the eradication and/or control of weeds in a productive and efficient manner. Weed control at GV is primarily done either by boom spraying, spot spraying from a quad bike, tractor or manually.

## **Safety procedures**

- Correctly follow all chemical handling procedures to ensure a safe work environment. Although all chemicals can be dangerous if mishandled, we do not spray any pesticides or what are considered dangerous herbicides.
- Appropriate operation of machinery in a safe, diligent and responsible manner
- Ability to identify safety hazards. Report any safety issues to the Farm Manager

## **Personal development**

- Develop an excellent customer service approach and if appropriate expand skills in order to assist with the other areas of the business during busy times such as the horse riding and other adventure activities offered at GV.
- Take responsibility for your performance and quality of works undertaken

## **Qualities and skills**

Demonstrated commitment to the farming industry

Ability to safely operate a chainsaw, ride a motorbike/quad bike and drive farm machinery such as tractors

Employment background with relevant agricultural and machinery experience

Knowledge and commitment of WH&S

Versatile and capable of multi skilling and mult tasking

Fit, energetic and capable of doing strenuous physical labour.

## **Key behaviours required**

Energetic and motivated

Good work ethic

Safety minded

Team player

Happy pleasant personality

Enjoys farm/outdoor work

Honest and trustworthy

Takes pride in their work