

Thank you for enquiring about our **Activity Adventure Guide** position at Glenworth Valley Outdoor Adventures (GVOA), Australia's largest horse riding and outdoor adventure centre.

If you have not been to Glenworth Valley before, our core business involves providing horse riding, abseiling, kayaking, laser skirmish and quad bike tours to domestic and international visitors primarily from our 3,000-acre wilderness property. We have been in business for nearly 40 years and employ approximately 20 full time staff members to assist us to maintain our outstanding reputation for being industry leaders at what we do.

Glenworth Valley is located 4kms off the F3 freeway at the Calga/Peats Ridge exit 15 minutes from Gosford.

Employment at Glenworth Valley makes for a very pleasant lifestyle and ideal work environment due to our magnificent natural surroundings and the enjoyable type of work we do. As such we only take on the most passionate and professional of applicants. Feel free to have a look at our website to get an idea of where you will be working and the type of things we do. www.glenworth.com.au

What are we looking for

All applicants must be 18 years of age, non smoking, have their own transport, be able to work on weekends, energetic and capable of strenuous physical labour. Applicants will be assessed using the list of key result areas in the job description.

Quad Biking & Laser Skirmish guides will receive on the job training and are required to have a strong focus on safety, excellent communication and customer service skills and to genuinely enjoy sharing your passion for the great outdoors with a wide and diverse range of people.

Kayaking & Abseiling guides must hold a minimum of Certificate 3 in Outdoor Recreation.

Employment is available on a contractual basis via an ABN or as a casual employee via a TFN. If a permanent position becomes available, preference is normally given to existing contract and casual employees who may be interested. Hours of employment typically range from 8.30am to 5pm with approximately 30 minutes for lunch.

Adventure guides (Quad biking, Abseiling, Kayaking & Laser Skirmish).

The rate of pay for adventure guides are as follows:

Contract basis	
Monday to Friday	\$25.00 - \$26.00 per hour
Saturdays	\$29.00 - \$30.00 per hour
Sunday & Public Holidays	\$31.00 - \$32.00 per hour
Casual employees	
Monday to Friday	\$23.00 - \$24.00 per hour
Saturdays	\$26.00 - \$27.00 per hour
Sunday	\$28.00 - \$29.00 per hour
Public Holidays	\$50.00 per hour
All employee rates are before tax and plus superannuation.	

What to do next

Fill out the application form enclosed and return it ASAP by mail to our address, email to employment@glenworth.com.au or deliver it in person. If you choose to deliver your application in person no interviews will be conducted or further information provided on the day.

Please bear in mind that if you don't hear from us it may be because we are only looking for a person with specialist skills in one of our activities or who can work on specific occasions such as weekends or school holidays. That said our needs often change quite rapidly so please feel free to let us know you are still looking for work at Glenworth Valley Outdoor Adventures by resubmitting your application every 6 months or you are welcome to enquire about doing some volunteer work in the meantime.

If your initial application is successful, we will contact you to arrange an interview. Once again, thank you for your enquiry.

Yours sincerely,

Mary Rayner
Chief Executive Officer