[](http://www.glenworth.com.au/)

Glenworth Valley Horse Riding P/L ABN: 95 002 589 362 T/A Glenworth Valley Outdoor Adventures  
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**OUTDOOR ADVENTURE EXPERIENCES | CAMPING & ACCOMMODATION | AGISTMENT | EVENTS**

69 Cooks Rd, Glenworth Valley NSW 2250 **p**: 02 4375 1222 **e**: [adventures@glenworth.com.au](mailto:adventures@glenworth.com.au) [www.glenworth.com.au](http://www.glenworth.com.au)

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APPLICATION FOR EMPLOYMENT

**Horse Riding Lesson Instructor**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name:** |  | | | | |
| **Address:** |  | | | | | |
| **Mobile:** |  | Home: |  | | | |
| **Email:** |  | | | D.O.B: | Click here to enter a date. | |

Have you been to Glenworth Valley before? Yes  No

How many times have you ridden a horse in the last 12 months?........................................................

For general background purposes, please indicate the total number of times you have participated in the following activities in your life, if any?

Do you smoke? Yes  No

Have you smoked in the last 6 months? Yes  No

To carry out the roles and responsibilities for this position, horse riding adventure guides need to possess a good level of physical fitness. As an example, are you able to mount a tall horse (16hh) from the ground unassisted? Yes  No

For general background purposes, please indicate the total number of times you have participated in the following activities in your life, if any?

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Abseiling | Click here to enter text. | Horse Riding | Click here to enter text. | Kayaking | Click here to enter text. | Quad Biking | Click here to enter text. | Camping | Click here to enter text. |

Please indicate the days you are typically available to provide horse riding lessons? Please tick as many boxes as applicable.

Please indicate when you are normally available to work? (please tick more than one box if applicable)

|  |  |  |
| --- | --- | --- |
| 5 days per week including weekends | 2 permanent days a weekend | 1 permanent day a weekend |
| School holidays | Occasional (here & there) |  |

Glenworth Valley Outdoor Adventures is a multifaceted business. As a result we often have casual work available in other areas of the business. Please indicate below those areas of the business you are also interested and potentially available to work in? Please note that a separate application may need to be completed depending on which other roles you are also interested in.

Horse riding casual guide –weekdays, or weekends

Adventure consultant / admin work (phone and web booking enquiries) – midweek

Front office / reception duties – weekends

Table waiting in the Valley Events Centre (primarily weddings and corporate groups) midweek or weekends

Bar work in the Valley Events Centre (primarily weddings and corporate groups) – midweek or weekends

Kitchen / kiosk doing food prep/kitchen hand work in the Valley Events Centre kitchen/Kiosk

Cleaner work in our deluxe eco cabins – midweek or weekends

Farm labouring work in the farm maintenance department – mid week

Adventure activities guide (ie kayaking, quad biking, laser skirmish, abseiling etc) – midweek or weekends

**Please provide a brief outline of your horse riding experience?**

|  |
| --- |
| *Enter text* |

**Please provide a brief outline of your teaching experience?**

|  |
| --- |
| *Enter text* |

**Out of 10, with 1 being least and 10 being most, how competent and experienced are you with:**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** |
| Providing excellent quality customer service |  |  |  |  |  |  |  |  |  |  |
| Teaching beginners and children how to ride |  |  |  |  |  |  |  |  |  |  |
| Teaching intermediate and advanced riders |  |  |  |  |  |  |  |  |  |  |
| Teaching group lessons |  |  |  |  |  |  |  |  |  |  |
| Teaching an instructional trail ride |  |  |  |  |  |  |  |  |  |  |
| Creating and teaching according to lesson plans |  |  |  |  |  |  |  |  |  |  |
| Taking out guided trail rides |  |  |  |  |  |  |  |  |  |  |

**Please list all qualifications and training that you have undertaken (such as Educational and First Aid etc)?**

|  |
| --- |
| *Enter text* |

**Short listed candidates may be asked to participate in a volunteer trial day.**

**Are you prepared to undertake a trial day if you are short listed?** Yes  No

**Employment at GVOA is offered to employees on a six (6) month trial basis which may be extended**

**for a further period if required. Are you prepared to undertake a trial period of employment?** Yes  No

**Employees of GVOA are required by law to have a Working With Children (WWC) clearance.**

**Are you prepared to obtain your own WWC clearance?** Yes  No

**If you already have WWC clearance, please state the number and expiry**

|  |
| --- |
| *Enter text* |

**All applicants are required to include a copy of their proof of identity with their application such as drivers licence etc.**

**Have you attached a copy of your photo ID to this application?** Yes  No

**Do you have any injuries or disabilities that may affect your ability to carry out the  
duties stated in the job description?** Yes  No

**If yes, please describe**

|  |
| --- |
| *Enter text* |

**Please provide details of any workers compensation claims made (or pending) by you or on your behalf? Please be advised that extensive employment background checks are carried out during the final stages of the recruitment process for all short listed candidates, so please answer accurately.**

|  |
| --- |
| *Enter text* |

**Please outline any disputes or grievances you have pursued against any previous employers.**

|  |
| --- |
| *Enter text* |

**Please provide details of the last three positions you have held.**

**Position 1 (Most Recent)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** |  | | | |
| **Position held** |  | | | |
| **Employment dates** | **From** | Click here to enter a date. | **To** | Click here to enter a date. |
| **Name of supervisor** |  | | | |
| **Contact phone number** |  | | | |
| **Description of duties** |  | | | |
| **Reason for leaving** |  | | | |

**Position 2**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** |  | | | |
| **Position held** |  | | | |
| **Employment dates** | **From** | Click here to enter a date. | **To** | Click here to enter a date. |
| **Name of supervisor** |  | | | |
| **Contact phone number** |  | | | |
| **Description of duties** |  | | | |
| **Reason for leaving** |  | | | |

**Position 3**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company** |  | | | |
| **Position held** |  | | | |
| **Employment dates** | **From** | Click here to enter a date. | **To** | Click here to enter a date. |
| **Name of supervisor** |  | | | |
| **Contact phone number** |  | | | |
| **Description of duties** |  | | | |
| **Reason for leaving** |  | | | |

**What aspects of this position appeal to you the most and why?**

|  |
| --- |
| *Enter text* |

**What do you believe are some of the main challenges faced in this position and how would you overcome these?**

|  |
| --- |
| *Enter text* |

**What do you feel are the best ways to provide outstanding customer service?**

|  |
| --- |
| *Enter text* |

**Please provide as much detail as possible about your goals and ambitions for the next three to five years?**

|  |
| --- |
| *Enter text* |

**Comments: Is there anything else that you would like to add or that you are curious about in relation to the role? Please include your resume.**

|  |
| --- |
| *Enter text* |

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:** Click here to enter a date.