

APPLICATION FOR EMPLOYMENT

Horse Riding Lesson Instructor

Name: _____

Address: _____

Mobile: _____ **Home:** _____

Email: _____ **D.O.B:** [Click here to enter a date.](#)

Have you been to Glenworth Valley before? Yes ☐ No ☐

How many times have you ridden a horse in the last 12 months?.....

Have you smoked in the last 6 months? Yes ☐ No ☐

To carry out the roles and responsibilities for this position, horse riding adventure guides need to possess a good level of physical fitness. As an example, are you able to mount a tall horse (16hh) from the ground unassisted? Yes ☐ No ☐

For general background purposes, please indicate the total number of times you have participated in the following activities in your life, if any?

Abseiling	Click here to enter text.	Horse Riding	Click here to enter text.	Kayaking	Click here to enter text.	Quad Biking	Click here to enter text.	Camping	Click here to enter text.
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Please indicate the days you are typically available to provide horse riding lessons? Please tick as many boxes as applicable.

Please indicate when you are normally available to work? (please tick more than one box if applicable)

- | | | |
|---|---|--|
| <input type="checkbox"/> 5 days per week including weekends | <input type="checkbox"/> 2 permanent days a weekend | <input type="checkbox"/> 1 permanent day a weekend |
| <input type="checkbox"/> School holidays | <input type="checkbox"/> Occasional (here & there) | |

Glenworth Valley Outdoor Adventures is a multifaceted business. As a result we often have casual work available in other areas of the business. Please indicate below those areas of the business you are also interested and potentially available to work in? Please note that a separate application may need to be completed depending on which other roles you are also interested in.

- ☐ Horse riding casual guide –weekdays, or weekends
- ☐ Adventure consultant / admin work (phone and web booking enquiries) – midweek
- ☐ Front office / reception duties – weekends
- ☐ Table waiting in the Valley Events Centre (primarily weddings and corporate groups) midweek or weekends
- ☐ Bar work in the Valley Events Centre (primarily weddings and corporate groups) – midweek or weekends
- ☐ Kitchen / kiosk doing food prep/kitchen hand work in the Valley Events Centre kitchen/Kiosk
- ☐ Cleaner work in our deluxe eco cabins – midweek or weekends
- ☐ Farm labouring work in the farm maintenance department – mid week
- ☐ Adventure activities guide (ie kayaking, quad biking, laser skirmish, abseiling etc) – midweek or weekends

Please provide a brief outline of your horse riding experience?

Enter text

Please provide a brief outline of your teaching or Instruction experience?

Enter text

Out of 10, with 1 being least and 10 being most, how competent and experienced are you with:

	1	2	3	4	5	6	7	8	9	10
Providing excellent quality customer service	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching beginners and children how to ride	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching intermediate and advanced riders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching group lessons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching an instructional trail ride	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creating and teaching according to lesson plans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Taking out guided trail rides	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please list all qualifications and training that you have undertaken (such as Educational and First Aid etc)?

Enter text

Short listed candidates may be asked to participate in a volunteer trial day.

Are you prepared to undertake a trial day if you are short listed? Yes ☐ No ☐

Employment at GVWA is offered to employees on a six (6) month trial basis which may be extended

for a further period if required. Are you prepared to undertake a trial period of employment? Yes ☐ No ☐

Employees of GVWA are required by law to have a Working With Children (WWC) clearance.

Are you prepared to obtain your own WWC clearance? Yes ☐ No ☐

If you already have WWC clearance, please state the number and expiry

Enter text

All applicants are required to include a copy of their proof of identity with their application such as drivers licence etc.

Have you attached a copy of your photo ID to this application? Yes ☐ No ☐

Do you have any injuries or disabilities that may affect your ability to carry out the duties stated in the job description? Yes ☐ No ☐

If yes, please describe

Enter text

Please provide details of any workers compensation claims made (or pending) by you or on your behalf? Please be advised that extensive employment background checks are carried out during the final stages of the recruitment process for all short listed candidates, so please answer accurately.

Enter text

Please outline any disputes or grievances you have pursued against any previous employers.

Enter text

Please provide details of the last three positions you have held.

Position 1 (Most Recent)

Company				
Position held				
Employment dates	From	Click here to enter a date.	To	Click here to enter a date.
Name of supervisor				
Contact phone number				
Description of duties				
Reason for leaving				

Position 2

Company				
Position held				
Employment dates	From	Click here to enter a date.	To	Click here to enter a date.
Name of supervisor				
Contact phone number				
Description of duties				
Reason for leaving				

Position 3

Company				
Position held				
Employment dates	From	Click here to enter a date.	To	Click here to enter a date.
Name of supervisor				
Contact phone number				
Description of duties				
Reason for leaving				

What aspects of this position appeal to you the most and why?

Enter text

What do you believe are some of the main challenges faced in this position and how would you overcome these?

Enter text

What do you feel are the best ways to provide outstanding customer service?

Enter text

Please provide as much detail as possible about your goals and ambitions for the next three to five years?

Enter text

Comments: Is there anything else that you would like to add or that you are curious about in relation to the role? Please include your resume.

Enter text

Signature: _____

Date: [Click here to enter a date.](#)