



Glenworth Valley Services P/L ABN: 42 658 080 810 T/A Glenworth Valley Wilderness Adventures

OUTDOOR ADVENTURE EXPERIENCES | CAMPING & ACCOMMODATION | AGISTMENT | EVENTS

69 Cooks Rd, Glenworth Valley NSW 2250 p: 02 4375 1222 e: employment@glenworth.com.au www.glenworth.com.au

Thank you for enquiring about our **Carpenter/ Farmhand** role at Glenworth Valley Wilderness Adventures (GVWA), Australia's largest horse riding and outdoor adventure centre.

About Glenworth Valley

GVWA is a diverse, multi-award winning business specialising in adventure tourism activities such as horse riding, kayaking, quad biking, abseiling, laser skirmish and corporate team building activities. We also offer camping and horse agistment services as well as corporate and wedding functions and deluxe eco accommodation to our range of experiences available on our 3000 acre wilderness property. We have been a family run business for more than 50 years and employ a passionate team of 40 full time and approximately 80-100 part time and casual staff.

Why do people love working at Glenworth Valley?

Employment at Glenworth Valley makes for a great lifestyle and ideal work environment due to the magnificent natural scenery, the fun and enjoyable services we offer our customers and the amazing, friendly team of people you will be working with. Glenworth Valley is located only 4 kilometres off the M1 Motorway via the Calga/Peats Ridge exit which is 15 minutes from Gosford. To familiarise yourself with the nature of our businesses, please visit www.glenworth.com.au

Purpose of the Role

The purpose of the role is to maintain and improve the property and farm infrastructure through a wide range of carpentry and general Farmhand skills. This role involves a range of project and construction improvements, property repairs and maintenance and general farm hand tasks across all property buildings, facilities and infrastructure including but not limited to sheds, offices, cabins, amenities, bridges, fences etc. With a hands-on approach and problem-solving skills, the Farm Hand/Carpenter plays a vital role in ensuring all structures and systems remain functional, safe and well-maintained, supporting the overall operations and efficiency of the property.

Who we are looking for

All applicants need to be over 18 years of age, non-smoking, Australian residents and be physically fit, self-motivated, and capable of carrying out strenuous physical labor. Carpentry trade qualification and general handyman skills are required. Farming, fencing, livestock and agricultural plumbing experience is preferred but not required.

Ideal candidates will enjoy working outdoors in a rural type setting, and not afraid to chip in and get your hands dirty doing a range of behind-the-scenes tasks associated with maintaining and operating Australia's largest Wilderness adventure center. Applicants will be assessed using the list of key result areas in the job description.

Remuneration

The standard hours of employment are from 7am to 5pm Mon – Fri, with 15 minutes for morning tea 30 minutes for lunch unpaid break.

This position is offered at an hourly rate of \$35 per hour. Based on actual hours worked this equates to an approximate salary package of \$94,608 per annum inc super. All rates are before tax. This is a full time, permanent position with paid holiday leave and personal leave etc. Your ordinary hourly rate incorporates and offsets all entitlements including overtime, penalties (including Sunday and Public Holiday penalties), allowances, and annual leave loading as contained within the Award.

What to do next

Please fill out the application form enclosed and return it and your resume ASAP via email to employment@glenworth.com.au by mail or deliver it in person. Please note that no interviews will be conducted, or further information provided on the day if you choose to deliver your application in person.

If your initial application is successful, we will contact you to arrange an interview. Once again, thank you for your enquiry.

Position Description

Title: Carpenter/ Farm hand

Reports to: Farm Maintenance Manager

Breaks:

Shift duration	Break Schedule	Paid or Unpaid
<i>Less than 5-hour shift</i>	<i>NIL</i>	<i>Any breaks taken will be unpaid</i>
9.25 hour standard shift	15-minute Morning Tea Break	Unpaid
	30-minute Lunch Rest Break	10-minute unpaid + 20-minute paid

Grade: Grade 4

Last updated: March 2025

GLENWORTH VALLEY WILDERNESS ADVENTURES

Our Mission	Deliver outstanding experiences including Adventure activities, Camping & Accommodation, Agistment services and Events that operate in accordance with the highest levels of customer satisfaction, safety standards and professional business practices.
Our Vision	Glenworth Valley Wilderness Adventures will be recognised as Australia's leading provider of outstanding experiences including Adventure activities, Camping & Accommodation, Agistment and Events.
Purpose of the role	The purpose of the role is to maintain and improve the property and farm infrastructure through a wide range of carpentry and general Farmhand skills. This role involves a range of project and construction improvements, property repairs and maintenance and general farm hand tasks across all property buildings, facilities and infrastructure including but not limited to sheds, offices, cabins, amenities, bridges, fences etc. With a hands-on approach and problem-solving skills, the Farm Hand/Carpenter plays a vital role in ensuring all structures and systems remain functional, safe and well-maintained, supporting the overall operations and efficiency of the property.
<u>Key Result Areas</u>	
Farm/Property Maintenance	<ul style="list-style-type: none">Carry out all types of general farm labouring work and other necessary works e.g. cutting up trees, general earthworks and machinery operation tasks, digging drains, maintaining trails and tracks, rubbish removal, lawn mowing, chain sawing, slashing and other associated tractor work, etcAs directed, assist with various property improvement projects, routine maintenance and repairs of farm buildings, grounds, property and facilitiesAssist with various rural fencing and rural plumbing/irrigation repairs and projects.Takes responsibility for the quality and standard of works undertakenTake a hand on, physical and energetic approach to works and projects and be capable of doing strenuous physical labour in a hands-on capacity
Carpentry Skills	<ul style="list-style-type: none">Perform high-quality carpentry work including building, repairing, and maintaining property structuresEfficiently complete construction projects, ensuring adherence to safety and quality standards.Regularly inspect and maintain all structures to ensure they remain safe and functionalManage project timelines effectively, ensuring all projects are finished promptly while meeting safety and quality standardsProactively seek opportunities to enhance carpentry techniques and practices, integrating new methods or materials to improve efficiency and quality
Team Collaboration	<ul style="list-style-type: none">Organise the most efficient manner of undertaking workCarry out duties within a set time frame when requiredDemonstrate capacity to use initiative, prioritise duties and effectively manage time and workloadsReflect in attitude and performance a constant commitment to the mission and vision

statements and operating standards of the business thereby acting as a role model for other team members

Work Health & Safety

- Work collaboratively with team members from other departments to provide logistical support of available resources for the activities and services we offer
- Familiarise yourself with various functions of the maintenance department to be able to support team members and roles during peak or in demand periods
- Exercises sound judgement and proactive safety focus in the carrying out of tasks and responsibilities in accordance with the WH&S requirements of the role
- Impart an attitude, standard and performance in line with a safety-first culture
- Perform all work with a high attention to detail and an absolute focus on appropriate safety standards and practices in accordance with procedures
- Correctly follow all chemical handling procedures to ensure a safe work environment
- Appropriate operation of machinery, tools and equipment in a safe, diligent and responsible manner
- Ability to identify safety hazards. Report on any safety issues to the Maintenance Manager
- Accurately report and document all incidents and near misses in a timely manner according to company policies and procedures

Position Qualities, Skills, and General Requirements

Key Behaviours

- **Planning and Organisation** – Ability to prioritise tasks, manage time effectively, and ensure resources are available to complete work efficiently.
- **Problem-Solving and Adaptability** – Identifying issues, troubleshooting challenges, and adjusting to changing farm needs.
- **Teamwork and Communication** – Collaborating with colleagues, supervisors, and external contractors to ensure smooth workflow and efficient task completion.
- **Attention to Detail** – Ensuring high-quality workmanship in carpentry, repairs, and farm maintenance to maintain safety and functionality.
- **Work Ethic and Reliability** – Demonstrating dedication, dependability, and accountability in all aspects of farm and carpentry work.
- **Safety and Equipment Competency** – Safely and effectively using carpentry tools, farm machinery, and general maintenance equipment.

Essential qualities and skills

- Qualifications and/or employment background with demonstrated carpentry background
- Demonstrated commitment to the farming or other outdoor industry
- Knowledge and commitment towards WH&S
- Versatile and capable of multi skilling and multi-tasking
- Fit, energetic and capable of doing physical strenuous labour
- Good communication skills
- The Carpenter/ farmhand is required to supply their own set of basic carpentry tools

General Requirements

- Glenworth Valley is a non-smoking work environment
- Working as directed
- Own transport and driving licence